**NIEMOpen Project Governing Board (PGB) MEETING MINUTES**

**Date/Time:** 30 January 2025

**Location:** Virtual Meeting MS TEAMS

**Chair:** Ms. Katherine Escobar

**OASIS Administrators:** Ms. Kelly Cullinane

**Recorders:**

* Ms. Shunda Louis, (shunda.r.louis.ctr@mail.mil)
* Mr. Stephen Sullivan, ([stephen.m.sullivan14.ctr@mail.mil](mailto:stephen.m.sullivan14.ctr@mail.mil))

1. **Goal:** The goal of the 30 January 2025 PGB meeting was:

* Update status of CY 2025 project activities
  + NDR Version 6.0 PSD01
  + Model Version 6.0 PS02
  + Q2 & Q4 PGB Meeting date changes
  + Advancing NDR Version 6.0 PSD01 to PS
  + Advancing Model Version 6.0 PS02 to OS
  + Hackathon
  + Postponing NIENOpen 2025 Reveal
* NBAC Co-Chair Appointment Paul Wormeli
* Discuss future business.

1. **A YouTube video of the PGB meeting is available at:** [**https://youtu.be/o127Kx6kriE**](https://usg01.safelinks.protection.office365.us/?url=https%3A%2F%2Fyoutu.be%2Fo127Kx6kriE&data=05%7C02%7Cstephen.m.sullivan14.ctr%40mail.mil%7C788237ee897d4a6b657108dd8cc87c46%7C102d0191eeae4761b1cb1a83e86ef445%7C0%7C0%7C638821514877206245%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=PjrIDZxaFF0WFN9y2GHxu5oM%2FsGVw74%2BLIB0dHbcIfM%3D&reserved=0)
2. **List of Attendees:**

|  |  |  |
| --- | --- | --- |
| # | Attendees | Role |
| 1 | Katherine Escobar (Joint Staff J6, DSD) | PGB Chair, Voting Member |
| 2 | Mark Dotson (GTRI) for John Wandelt (GTRI) | PGB Voting Member |
| 3 | April Michell (FBI/CJIS) | PGB Voting Member |
| 4 | Erin Partin (NIJ) | PGB Voting Member |
| 5 | Erica Smith (BJS) | PGB Voting Member |
| 6 | Darcy Staley (Joint Staff J6) | PGB Expert Voting Member |
| 7 | Scott Renner (MITRE/NTAC Co-Chair) | PGB Expert Voting Member |
| 8 | Thomas Krul (National Defence Canada) | PGB Expert Voting Member |
| 9 | Paul Wormeli | PGB Expert Non-Voting Member |
| 10 | Brad Bolliger (EY/NTAC Co-Chair) | PGB Expert Non-Voting Member |
| 11 | Beth Smalley (Joint Staff J6) | PGB Expert Non-Voting Member |
| 12 | Kelly Cullinane (OASIS) | OASIS Senior Director of Standards Development |
| 13 | Jin Cabral | (OASIS Acting Director) |
| 14 | Holly Peterson (OASIS) | OASIS Business Development Manager |
| 15 | Cathie Mayo (OASIS) | CFO |
| 16 | Rita Petti (OASIS) | Director of Business Development and Partnerships |
| 17 | Stephen Sullivan (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 18 | Shunda Louis (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 19 | Charles Chipman (GTRI) | J6 Staff |
| 20 | Elana Harner | Guest |
| 21 | Brian Harrig | Guest |
| 22 | Joe Heaps | Guest |
| 23 | Huges (Hugo) Seureau (Genhax.com) | Guest Presenter - Hackathon |

Quorum: 8 of 13 PGB Voting/Expert Voting Members attended.

1. **Agenda:**

**Call to Order**

* Admin
  + TEAMS Link
  + Meeting Etiquette
  + Note Takers
  + Roll Call & Introductions
    - Announcements
    - PGB Voting Members (Sponsors) & PGB Expert Voting Members (TSCs) & PGB Non-Voting Members (TSC Co-Chairs)
    - TSC Co-Chairs & NIEMOpen Maintainers
* Approval of Agenda
* Around-the-Horn – PGB Voting Members
* Approval of Meeting Minutes from 14 November 2024
* OASIS Staff / NIEMOpen Administrator Comments
* Hackathon Info Brief & Discussion
  + Katherine Escobar & Hugues (Hugo) Seureau
* Q4 2024 Financial Snapshot – Cathie Mayo (OASIS)
* Sponsor Update – Holly Peterson
* CY 2025 Tasks
* **5 Minute Break**

**Motions**

1. Motion to Approve CY 2025 (Q 2 & 4) Revised PGB Meeting dates
2. A proposal of intent to proceed with:

Advancing NDR v6.0 PSD01 to PS, &

Upon approval of NIEM Model v6.0 PS02 proceed to advance to OS

Co-Chair Discussion /Updates

NTAC Update – Dr. Scott Renner

NBAC Update – Thomas Krul

* + - New Chairperson added to NBAC – Katherine Escobar
    - PS & OS Workflow – Steve Sullivan

NMO Update – Darcy Staley/Katherine Escobar

PGB Meeting Schedule

Other Business/Discussion

Questions/Adjourn

* **Motions**

|  |  |  |  |
| --- | --- | --- | --- |
| Motions | Description | Vote | Notes |
| 1/6/25 - PGB Notified of Upcoming Motion to Approve NDR by Simple Majority Vote & Publish to OASIS Library | (Chair) Notification of vote on the motion to approve NIEM Naming and Design Rules (NDR) Version 6.0 PSD01 and submit for publication | **N/A** | <https://github.com/niemopen/niem-naming-design-rules>  Vote scheduled 20-25 Jan 2025 |
| 1/25/25 - NIEM Naming and Design Rules (NDR) Version 6.0 PSD01 Vote | (Chair) Motion to approve NIEM NDR Version 6.0 PSD01 and submit for publication by simple majority via email. | **Approved,**  9 votes to approve.  4 abstentions. | Vote Conducted 20-25 Jan 2025  1/28/25 - Submitting request to publish. |
| 1/28/25 – PGB Notification of Special Majority Vote & Request Ballot for Model Update & Publish to OASIS Library | (Chair) PGB Notification of vote on the motion to approve NIEM Model Version 6.0 PS02 and submit for publication | N/A | <https://github.com/niemopen/niem-model/tree/2afcd93dc4061e825df8c2b3bf44557bbd4cb976>  Vote/ballot scheduled for 11-18 Feb 2025 |
| 30 January 2025 Agenda | (Chair) Motion to approve 30 January 2025 Agenda. | Approved |  |
| 14 November 2024 DRAFT Minutes | (Chair) Motion to approve 14 November 2024 PGB meeting minutes. | Approved |  |
| Q2 & Q4 PGB Meeting Dates | (Darcy Staley) Motion approve changing CY 2025 Q 2 & Q4 PGB Meeting Dates from 24 April 2025 to 29 May 2025 and from 28 October 2025 to 13 November 2025 | Approved | |  |  |  |  | | --- | --- | --- | --- | | **CY 2025 Meeting Dates Revised** | | | | | Q2 | MAY 29 | 2 – 4 PM | EDT | | Q3 | JUL 31 | 2 – 4 PM | EDT | | Q4 | NOV 13 | 2 – 4 PM | EDT | |
| NDR Version 6.0 PSD01  Model Version 6.0 PS02 | (Darcy Staley) Motion to proceed:  Advance NDR v6.0 PSD01 to PS, &  Upon approval of NIEM Model v6.0 PS02 proceed to advance to OS | Approved |  |
| Motion to consider funding Genhax hackathon | Genhax brief , timeline, and proposal | Approved of concept pending contract details | Year 1- 1 hack $50K fixed seed + $50K variable from Additional Sponsors + Funding Goal for NIEMOpen |

* **Action Items:**
  + “Genhax” PGB Actions
    - Define costs in greater detail, specifically $50K variable from additional sponsors
    - Genhax brief NTAC, update timeline
    - Schedule PGB Vote
    - Ask Cathie Mayo procedure for billing NIEMOpen
    - Back brief NBAC
    - Conduct Vote
  + Submit Nominations for NIEMOpen Excellence Awards
    - Instructions will be posted end of August on NIEMOpen Website
    - Questions Email: [shunda.r.louis.ctr@mail.mil](mailto:shunda.r.louis.ctr@mail.mil) [beth.l.smalley.civ@mail.mil](mailto:beth.l.smalley.civ@mail.mil)
  + Provide input on “how your organization is using NIEM”
    - Email: [shunda.r.louis.ctr@mail.mil](mailto:shunda.r.louis.ctr@mail.mil) [aubrey.l.beach.ctr@mail.mil](mailto:aubrey.l.beach.ctr@mail.mil)
  + Post your IEPDs/MEPs to repo

1. **Discussion:**

**PGB Meetings:**

* Next PGB Meeting: 29 May 2025

1. **Attachments:**

* (FINAL) 30 January 2025 PGB Mtg Brief
* (Approved) NIEMOpen PGB Meeting Minutes 14 November 24
* Q4 2024 Financials
* Genhax Brief

**9. Minutes Approval:**  30 January 2025 Meeting Minutes pending review and approval by PGB.

Distribution:  <https://lists.oasis-open-projects.org/g/niemopen-pgb> , https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes